

MONTAGE Registration Policies

Registration Policies

- Attendees must be at least 18 years of age and an employee or contractor of the organization and must receive income for his/her service and/or serve as a member of the organization's governing body. Children are not permitted to register or attend any meetings or events.
- Spouse/companion registration allows the individual to participate in evening social events only. This option does not allow admittance to any daytime meal functions, seminars or meetings/events (e.g., educational sessions or luncheons).

Cancellations and Refunds

- A 100% refund will be granted for written requests received by January 31, 2010.
- A 50% refund will be granted for written requests received between February 1 and March 12, 2010.
- No refunds will be granted for requests received after March 12, 2010.
- Late cancellation due to illness of registrant, supported by a physician's statement, will be eligible for a full refund minus a \$50 administrative fee.
- All requests for cancellations and refunds must be made directly to NTA in writing on official company letterhead. These may be faxed to NTA headquarters at +1.859.226.4414.
- Refunds will not be granted for late arrivals, unused services, unattended events or early departures.